



To: All Members of the Council

Dear Councillor,

COUNCIL - TUESDAY, 26TH MAY, 2026 , Council Chamber - Epsom Town Hall

Please find attached the following document(s) for the meeting of the Council to be held on Tuesday, 26th May, 2026.

7. **APPOINTMENT OF COMMITTEES 2026-27** (Pages 3 - 14)

To note the allocation of seats on Committees and Advisory Panels, approve the appointments to Committees and Advisory Panels, the appointments of Chairs and Vice Chairs and arrangements for substitutes.

8. **REPRESENTATION ON EXTERNAL BODIES** (Pages 15 - 22)

This report seeks appointments to representation on external bodies.

For further information, please contact democraticservices@epsom-ewell.gov.uk or tel: 01372 732000

Yours sincerely

A handwritten signature in black ink, appearing to read 'Sing'.

Chief Executive

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APPOINTMENT OF COMMITTEES 2026-27

Head of Service:	Piero Ionta, Head of Legal and Monitoring Officer
Report Author:	Tim Richardson
Wards affected:	(All Wards);
Appendices (attached):	Appendix 1: Nominations to Committees (to follow)

Summary

To note the allocation of seats on Committees and Advisory Panels, approve the appointments to Committees and Advisory Panels, the appointments of Chairs and Vice Chairs and arrangements for substitutes.

Recommendation (s)

The Council is asked to:

- (1) Note the allocation of seats based on political balance and proportionality;**
- (2) Allocate seats on the Committees, Advisory Panels and Working Groups in accordance with the wishes of the political groups set out in Appendix 1;**
- (3) Appoint Chairs and Vice Chairs in light of the nominations received as set out in Appendix 1.**
- (4) Appoint all members of the Council as substitutes for their political group members on all committees, where the appointed political group member is unable to attend a meeting.**
- (5) Establish the following Officer/Member Working Group for this municipal year, appointing the nominated Members as set out within Appendix 1:**
 - a CIL Working Group, to take forward the work of the Strategy and Resources Committee**

1 Reason for Recommendation

- 1.1 Full Council Procedure Rule (FCR) 5, Appendix 4 of the Constitution requires the Council to appoint its committees, sub committees, advisory panels and other bodies at its Annual Meeting.

2 Background

- 2.1 The statutory provisions contain detailed provisions as to when the Council or Committee must review the allocation of seats. Broadly this is at the Annual Meeting, after elections, or where new political groups are constituted or where members change groups.
- 2.2 The Council is asked to note that for the purposes of Regulations made under the Local Government and Housing Act 1989, Members of the Council have formed themselves into Political Groups: Residents Association (21 seats), Independents (4 seats), Labour (4 seats), Conservative (2 seats) and Liberal Democrats (2 seats). Under the Regulations, the sizes of the Groups are used as the basis for determining Group entitlements to seats on Committees.
- 2.3 Section 15 of the Local Government & Housing Act 1989 requires the allocation of seats on committees, advisory panels and certain other bodies to reflect the political make-up of the Authority.
- 2.4 The Council has a duty to make appointments to its Committees giving effect to the wishes of the political group.
- 2.5 When determining the allocation of seats, Section 15(4) Local Government & Housing Act 1989 sets out 4 rules, and requires authorities to apply them in descending order of priority:
- Rule 1: where some or all of the Members of an authority have formed into two or more political groups, then no Committee may comprise just members from one political group.
- Rule 2: where a majority of Members of Council are Members of one political group, that political group must have a majority of the seats on each Committee.
- Rule 3: without being inconsistent with the first two rules, the number of seats allocated to each political group on all the Committees taken together be as near as possible proportionate to their strength on Council.
- Rule 4: so far as is consistent with Rules 1 to 3, each political party must be allocated that number of seats on each Committee taken individually as is proportionate to their strength on the Council. However, as set out above, this is subject to the need to give the majority a majority on each Committee.
- 2.6 The Council's overriding duty to comply with 1 and 2 above, takes precedence over achieving a mathematically balanced distribution of Committee seats as described in 3 and 4. Applying those rules the table at paragraph 3.1 below sets out the allocation of seats.
- 2.7 The Council can only depart from these rules by passing a 'nem con' resolution; i.e with no Member voting against the resolution.

- 2.8 The political proportionality rules also apply to those outside bodies dealing with local government matters to which the council appoints three or more representatives.
- 2.9 Whilst the number of allocated seats on each committee is the number of seats to which they nominate, it is up to the group to nominate the members they choose; as the law does not prescribe that all nominations to their allocated seats have to be from their own political group. By way of example, this would allow the administration to nominate opposition members to take up seats within its own allocation, if it chose to do so; likewise, any opposition group may nominate any of their allocated seats to another political group if they do not wish to take up their full allocation. For the avoidance of any doubt, this rule does not extend to allowing the substitution of members once nominated and appointed by Full Council by other members of a different political group, to attend a meeting in accordance with CPR 5 and 15 of the Council's Standing Orders

3 Allocation of seats on Ordinary Committees

- 3.1 Taking into account the principles set out above, the following allocation of seats result:

Committees	Number					Committee size
	RA	IND	LAB	CON	LIB	
Audit & Scrutiny	5	1	1	1	-	8
Community & Wellbeing	5	1	1	1	-	8
Environment	5	1	1	1	-	8
Licensing & Planning Policy	6	1	1	1	1	10
Planning Committee	6	1	1	1	1	10
Strategy & Resources	5	1	1	1	-	8
Financial Strategy Advisory Group	4	1	1	-	-	6
Health Liaison Panel	4	1	-	1	1	7
HR Panel	4	1	1	1	-	7
Standards & Constitution	4	-	1	-	1	6

Crime & Disorder Committee	4	-	-	1	1	6
Licensing (Hearings)	No political balance required.					
Licensing (General)						
Shareholder Sub-Committee	Appointed by Strategy and Resources Committee					5

3.2 In order to meet the allocations detailed above it is proposed that the Human Resources Panel and Health Liaison Panel are increased to 7 seats (previously 6 seats). All other Committee and advisory Panels retain their previous number of seats.

4 Allocation of seats on Joint Arrangements

4.1 The Council appoints to two joint arrangements: Surrey Police & Crime Panel and Nonsuch Joint Management Committee.

4.2 There is one seat on the Surrey Police Crime Panel, to which a nomination has been received.

4.3 The Council jointly manages Nonsuch Park with the London Borough of Sutton through the Nonsuch Park Joint Management Committee and appoints 3 members to the Committee. Applying the proportionality principles, the allocation of seats to this Council is as follows:

Committee	Number					
	RA	IND	LAB	CON	LIB	Total
Nonsuch Park Joint Management Committee	2	1 seat for IND or LAB or CON Group			0	3

5 Individual Membership of Committees

5.1 In accordance with the 1989 Act and the Council's Rules of Procedure, it is necessary to make appointments to each Committee so as to give effect to the wishes of the relevant Groups.

5.2 The final wishes of the Groups are set out in **Appendix 1** to this report.

5.3 After the composition of each Committee has been agreed, the Council will need to appoint the Chairs and Vice Chairs from amongst the Committee's membership.

6 Member Working Groups

6.1 It is necessary to establish the following Officer/Member Working Group prior to the first meeting in this new municipal year of its respective parent Committee, by way of resolving recommendation 5:

6.1.1 Community Infrastructure Levy Member Working Group (CIL MWG)

6.2 CIL bids shall shortly start being received, with the Officer/Member Working Group due to assess those bids prior to consideration by the Strategy and Resources Committee in accordance with the adopted CIL Spending Protocol.

6.3 Details of those Members nominated to sit on the CIL MWG are set out in Appendix 1. For expediency, their respective Terms of Reference shall remain those as settled in the last municipal year, which can be reviewed – should that be necessary – at the first meeting of the parent Committee after this meeting of Full Council.

7 Substitute Members

7.1 To formalise the process of substitutes, Council is asked to appoint all members of this council as substitutes for their current political group members on all committees, where the appointed political group member is unable to attend a meeting. For the avoidance of any doubt, and as noted above, a member of one political group cannot substitute a member of another political group. A substitute may attend, speak and vote at that meeting, but may only be appointed for the whole of a meeting and not for specific items on the agenda.

7.2 Members may only serve as substitutes where they have undertaken the necessary training required of members; and where notice of the proposed substitution has been given in accordance with CPR 16 of the Constitution.

8 Risk Assessment

Legal or other duties

8.1 Equality Impact Assessment

8.1.1 None.

8.2 Crime & Disorder

8.2.1 None.

8.3 Safeguarding

8.3.1 None.

8.4 Dependencies

8.4.1 None.

8.5 Other

8.5.1 None.

9 Financial Implications

9.1 There are no financial or manpower implications for the purposes of this report.

9.2 **Section 151 Officer's comments:** None arising from the contents of this report.

10 Legal Implications

10.1 These are contained within the body of the report.

10.2 **Legal Officer's comments:** None arising from the content of this report.

11 Policies, Plans & Partnerships

11.1 **Council's Key Priorities:** The following Key Priorities are engaged:

- Effective Council

11.2 **Service Plans:** The matter is included within the current Service Delivery Plan.

11.3 **Climate & Environmental Impact of recommendations:** None.

11.4 **Sustainability Policy & Community Safety Implications:** None.

11.5 **Partnerships:** None.

11.6 **Local Government Reorganisation Implications:** None.

12 Background papers

12.1 The documents referred to in compiling this report are as follows:

Previous reports:

- None.

Other papers:

- [Constitution of Epsom and Ewell Borough Council](#)
- Local Government & Housing Act 1989

- Local Government (Committees and Political Groups) Regulations 1990 (as amended)

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Audit and Scrutiny Committee (8)

Steve **Bridger** (Chair)
Phil **Neale** (Vice Chair)
Chris **Ames**
Christine **Cleveland**
Tony **Froud**
James **Lawrence**
Darren **Talbot**
Steven **McCormick**

Community and Wellbeing Committee (8)

Clive **Woodbridge** (Chair)
Kim **Spickett** (Vice Chair)
Bernice **Froud**
Christine **Howells**
Graham **Jones**
Rachel **King**
Bernie **Muir**
Chris **Watson**

Environment (8)

Liz **Frost** (Chair)
Alan **Williamson** (Vice Chair)
Arthur **Abdulin**
Steve **Bridger**
Christine **Cleveland**
Rob **Geleit**
Steven **McCormick**
Julie **Morris**

Crime and Disorder (6)

Alan **Williamson** (Chair)
Tony **Froud**
Julian **Freeman**
Tony **Froud**

Shanice **Goldman**
Humphrey **Reynolds**

Licensing and Planning Policy Committee (10)

Peter **O'Donovan** (Chair)
Neil **Dallen** (Vice Chair)
Steve **Bridger**
Julian **Freeman**
Rob **Geleit**
James **Lawrence**
Phil **Neale**
Kieran **Persand**
Humphrey **Reynolds**
Clive **Woodbridge**

Planning Committee (10)

Clive **Woodbridge** (Chair)
Phil **Neale** (Vice Chair)
Neil **Dallen**
Alison **Kelly**
James **Lawrence**
Robert **Leach**
Jan **Mason**
Keiran **Persand**
Humphrey **Reynolds**
Chris **Watson**

Strategy and Resources Committee (8)

Neil **Dallen** (Chair)
Hannah **Dalton** (Vice Chair)
John **Beckett**
Alex **Coley**
Kate **Chinn**
Shanice **Goldman**
Robert **Leach**
Humphrey **Reynolds**

Shareholder Sub-Committee (5)

To be appointed by the Strategy and Resources Committee.

Standards and Constitution Committee (6)

John **Beckett** (Chair)
Rachel **King** (Vice Chair)
Chris **Ames**
Julian **Freeman**
Graham **Jones**
Alan **Williamson**

Financial Strategy Advisory Group (6)

Neil **Dallen** (Chair)
Kate **Chinn**
Alex **Coley**
Liz **Frost**
Peter **O'Donovan**
Clive **Woodbridge**

Health Liaison Panel (7)

Christine **Cleveland** (Chair)
Liz **Frost**
Bernice **Froud**
Alison **Kelly**
Julie **Morris**
Bernie **Muir**
Kim **Spickett**

Human Resources Panel (7)

Phil **Neale** (Chair)
Hannah **Dalton**
Bernice **Froud**
Julie **Morris**
Bernie **Muir**
Kim **Spickett**

Chris **Watson**

Nonsuch Park Joint Management Committee (3)

John **Beckett**

Christine **Howells**

Tony **Froud**

Surrey Police and Crime Panel (1)

Chair of Crime and Disorder Committee

Community Infrastructure Levy Member Working Group (9)

- **One RA Group representation from each Policy Committee (4)**
- Neil **Dallen (Chair)** (Strategy & Resources)
- Liz **Frost** (Environment)
- Clive **Woodbridge** (Community & Wellbeing)
- Phil **Neale** (Licensing & Planning Policy)
- **One RA Group representative from the Member Climate change action group (1)**
 - Alan **Williamson**
- **One member from the each of the opposition parties (4)**
 - Alex **Coley**
 - Rob **Geleit**
 - Julian **Freeman**
 - Kieran **Persand**

REPRESENTATION ON EXTERNAL BODIES

Head of Service:	Piero Ionta, Head of Legal and Monitoring Officer
Report Author:	Tim Richardson
Wards affected:	(All Wards);
Appendices (attached):	Appendix 1 - Schedule of existing and recommended appointments to External Bodies, Officer/Member Working Groups and Inter-Authority Partnerships & Champions (to follow)

Summary

This report seeks appointments to representation on external bodies.

Recommendation (s)

The Council is asked to:

- (1) **Appoint representatives to**
 - (i) **the external bodies**
 - (ii) **inter authority partnerships****listed in Appendix 1;**
- (2) **Appoint the Member Champions listed in Appendix 1 ;**
- (3) **Note the Officer/Member Working Groups appointed by Committees.**

1 Reason for Recommendation

- 1.1 The Council is asked to approve the appointments and nominations to external bodies as set out in Appendix 1.
- 1.2 The names of the bodies concerned and the proposed representatives are set out in a numbered schedule in the Appendix to this report.

2 Background

- 2.1 The Council is asked to approve the appointments and nominations to external bodies as set out in Appendix 1.
- 2.2 The names of the bodies concerned and the proposed representatives are set out in a numbered schedule in the Appendix to this report.

3 Member Champions

- 3.1 At its discretion, Council may designate Champions from amongst its Members to explore and represent the interests of specific issues and groups. Their role and function is set out in section 8 of [Annex 2.1 of the Council's Operating Framework](#) ("Further Information on Councillors"). It is proposed to appoint Champions as set out in Appendix 1.

4 Officer/Member Working Groups and Inter-Authority Partnerships

- 4.1 There are a number of Officer/Member Working Groups that have been established by Committees of this Council. The Council is also a party to a number of inter-authority partnerships. These are set out in Appendix 1.

5 Outside Bodies

- 5.1 The Council also nominates Members to a number of external bodies, these are set out in Appendix 1.

6 Risk Assessment

Legal or other duties

- 6.1 Equality Impact Assessment
 - 6.1.1 None.
- 6.2 Crime & Disorder
 - 6.2.1 None.
- 6.3 Safeguarding
 - 6.3.1 None.
- 6.4 Dependencies
 - 6.4.1 None.
- 6.5 Other

6.5.1 There are risks for individuals depending on the nature of the appointment being sought. For example, where Councillors are asked to become trustees of a charity, they need to ensure that they understand the personal duties that trustees owe to the charity concerned.

6.5.2 Any Councillors unsure of their status and obligations should ask the outside body for information and advice and/or seek advice from the Council's Monitoring Officer.

7 Financial Implications

7.1 None arising from the contents of this report.

7.2 **Section 151 Officer's comments:** None arising from the contents of this report.

8 Legal Implications

8.1 None arising from the contents of this report.

8.2 **Legal Officer's comments:** None arising from the contents of this report.

9 Policies, Plans & Partnerships

9.1 **Council's Key Priorities:** The following Key Priorities are engaged:

- Effective Council

9.2 **Service Plans:** The matter is included within the current Service Delivery Plan.

9.3 **Climate & Environmental Impact of recommendations:** None.

9.4 **Sustainability Policy & Community Safety Implications:** None.

9.5 **Partnerships:** The Council works in a number of different ways with a number of outside bodies, who undertake a wide range of activities for the benefit of the Borough and its residents and businesses. Active and engaged representatives appointed by the Council can help to build and sustain good relationships, and further that good work.

9.6 **Local Government Reorganisation Implications:** None.

10 Background papers

10.1 The documents referred to in compiling this report are as follows:

Previous reports:

- None.

Other papers:

- [The Constitution of Epsom and Ewell Borough Council](#)
- [Council's Operating Framework](#)

**REPRESENTATION ON EXTERNAL BODIES, OFFICER/MEMBER WORKING GROUPS
& INTER-AUTHORITY PARTNERSHIPS FOR 2026/27**

Outside bodies			
Body on which Represented	Responsible Policy Committee	No of Reps	Proposed Representative (s)
Age Concern (Epsom and Ewell) – General Committee	C & W	2	Councillor Graham Jones Councillor Humphrey Reynolds
Central Surrey Community Action	C & W	1	Councillor Clive Woodbridge
Committee of Management of Local Citizens Advice Bureau	C & W	2	Councillor John Beckett Councillor Phil Neale
Epsom and Ewell Town Twinning Association Management Committee	S & R	2	Councillor Steve Bridger Councillor Rachel King
Epsom Common Association	C & W	1	Councillor Steve Bridger
Ewell Parochial Trusts	C & W	3	Councillor Christine Cleveland Councillor Humphrey Reynolds Councillor Clive Woodbridge
Friends of Epsom and Ewell Parks	C & W	1	Councillor Steven McCormick

**REPRESENTATION ON EXTERNAL BODIES, OFFICER/MEMBER WORKING GROUPS
& INTER-AUTHORITY PARTNERSHIPS FOR 2026/27**

Outside bodies			
Body on which Represented	Responsible Policy Committee	No of Reps	Proposed Representative (s)
Local Government Association	S & R	1	Councillor Hannah Dalton

Joint Committees / Arrangements			
Body on which Represented	Responsible Policy Committee	No of Reps	Proposed Representative (s)
Epsom and Ewell Community Safety Partnership*	C&D	1	Councillor Alan Williamson
Epsom and Walton Downs Conservators Already appointed to a Term of Office (4 years, 2023 – 2027)	C & W	6	Councillor Christine Cleveland Councillor Liz Frost Councillor Bernice Froud Councillor Steven McCormick Councillor Kim Spickett Councillor Clive Woodbridge
Epsom and Walton Downs Consultative Committee	C & W	1 (+ Chairman of the Epsom and Walton Downs Conservators)	Councillor Bernice Froud

**REPRESENTATION ON EXTERNAL BODIES, OFFICER/MEMBER WORKING GROUPS
& INTER-AUTHORITY PARTNERSHIPS FOR 2026/27**

Joint Committees / Arrangements			
Body on which Represented	Responsible Policy Committee	No of Reps	Proposed Representative (s)
Epsom and Walton Downs Training Grounds Management Board	C & W	1 (+ Chairman of the Epsom and Walton Downs Conservators)	Councillor Neil Dallen
Parking and Traffic Regulations Outside London Adjudication Joint Committee (PATROL)	E	1 + Sub	Chair of Environment Committee Vice Chair of Environment Committee
South East England Councils (SEEC)	S & R	1	Relevant LGA political group office make nominations for SEEC Executive Board, based on SEEC proportionality. Appointment subject to SEEC AGM.
Surrey Environment Partnership	E	1	Chair of Environment Committee
Surrey Climate Change Partnership	E	1	Appointment invited by Surrey Leaders Group
Surrey Leaders Group	S&R	1	Councillor Hannah Dalton

**REPRESENTATION ON EXTERNAL BODIES, OFFICER/MEMBER WORKING GROUPS
& INTER-AUTHORITY PARTNERSHIPS FOR 2026/27**

Member Champions	
	Champion
Armed Forces	Councillor Graham Jones
Alternative Transport	Councillor Rob Geleit
Heritage	Councillor Kim Spickett
Mental Health	Councillor Rachel King

Officer/Member Working Groups appointed by Committees		
Body on which Represented	Responsible Committee	Proposed Representative (s)
CIL Working Group	LPP	See item 5 of this agenda
Car Park Working Group	E	Appointed by the Environment Committee
Environment and Sustainability Working Group	E	Appointed by the Environment Committee
Local Plan Member Working Group	L & PP	Appointed by the Licensing and Planning Policy Committee
Constitution Working Group	S&C	Appointed by Standards & Constitution Committee